

**Minutes of the Regular Meeting of the Council of the R.M. of McLeod No. 185, held on
Wednesday, February 13, 2019 in Council Chambers, Municipal Office,
Neudorf, Saskatchewan commencing at 8:00 a.m.**

PRESENT: Clifford Allen, Reeve,
Andrew Waldbauer, Councillor for Division One,
Jay Wirth, Councillor for Division Two,
Ken Piller, Councillor for Division Three,
Stuart Sies, Councillor for Division Four,
Randolph Goebel, Councillor for Division Five,

Tara Harris, Administrator,

ABSENT: Bob Moulding, Councillor for Division Six;

CALL TO ORDER: A quorum being present, Reeve Allen called the meeting to order at 8:04 a.m.

Robert Moulding, Councillor for Division Six, entered Chambers at 8:05 a.m.

MINUTES:

#31-19 COUNCILLOR PILLER: That the Minutes of the Regular Council Meeting held on January 9, 2019, be approved as presented. **CARRIED**

ROAD CLOSURE AT SE 11-20-07 W2:

#32-19 COUNCILLOR WALDBAUER: Be it resolved that Council has determined that the road with the legal land description SE 11-20-07 W2, Parcel Number 108428856, Title Number 102959590, Plan Number L4456 shall be closed permanently as it is no longer needed for the traveling public AND FURTHERMORE THAT this parcel shall be transferred back to the landowner at the cost of \$1.00. **CARRIED**

FINANCIAL REPORTS:

#32-19 COUNCILLOR GOEBEL: That the Bank Reconciliation to January 31, 2019, attached to and forming a part of these minutes, be accepted as presented. **CARRIED**

#33-19 COUNCILLOR MOULDING: That the Financial Statement to January 31, 2019, attached to and forming a part of these minutes, be accepted as presented. **CARRIED**

ACCOUNTS FOR RATIFICATION:

#34-19 COUNCILLOR SIES: That the following accounts totaling \$17,608.46 be ratified for payment:

<u>CHECK NO.</u>	<u>NAME</u>	<u>PARTICULARS</u>	<u>AMOUNT</u>
OP	Bradley Schick	Jan. 16-31 Wages	\$ 1,686.16
OP	Darrell Ulmer	Jan. 16-31 Wages	\$ 1,371.27
OP	Tara Harris	Jan. 16-31 Wages	\$ 1,480.82
OP	SaskPower	Shop Power	\$ 314.90
OP	SaskEnergy	Shop Heat	\$ 378.19
OP	Education Tax – PVSD	Jan. Remittance	\$ 1,948.14
OP	Sasktel	Jan. Phone & Internet	\$ 206.66
OP	Receiver General	Jan. Source Deductions	\$ 5,249.90
OP	Bradley Schick	Feb. 1-15 Wages	\$ 1,837.91
OP	Darrell Ulmer	Feb. 1-15 Wages	\$ 1,537.31
OP	Tara Harris	Feb. 1-15 Wages	\$ 1,597.20

CARRIED

ACCOUNTS FOR APPROVAL:

#35-19 COUNCILLOR GOEBEL: That the list of accounts paid by Cheque No. 385 to Cheque No. 403 inclusive, totaling \$19,121.31, attached and forming a part of these minutes be approved for payment AND FURTHERMORE THAT authorization is given to pay Cuets Financial for shop supplies, parts, and office supplies in the amount of \$2,758.15.

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CREDIT CARD PAYABLE:

#36-19 **COUNCILLOR GOEBEL:** Be it resolved that credit card statements shall be paid when due, with a line item transaction report provided to Council at the following meeting. **CARRIED**

CLUBROOT POLICY:

#37-19 **COUNCILLOR GOEBEL:** Be it resolved, that with reference to the prevention and control of the clubroot disease in Saskatchewan, the Clubroot Policy shall be adopted as attached hereto. **CARRIED**

BYLAW NO. 01-2019: CLUBROOT BYLAW:

#38-19 **COUNCILLOR MOULDING:** That Bylaw No. 01-2019, a Bylaw to Prevent and Control Clubroot, be read a third time and hereby adopted. **CARRIED**

BYLAW NO. 02-2019 ROAD CLOSURE AND SALE BYLAW:

#39-19 **COUNCILLOR WALDBAUER:** That Bylaw No. 02-2019, a Bylaw to Provide for the Closing And Selling of a Municipal Road, be introduced and read a first time. **CARRIED**

#40-19 **COUNCILLOR WIRTH:** That Bylaw No. 02-2019, a Bylaw to Provide for the Closing And Selling of a Municipal Road, be read a second time. **CARRIED**

#41-19 **COUNCILLOR PILLER:** That Bylaw No. 02-2019, a Bylaw to Provide for the Closing And Selling of a Municipal Road, be given three readings at this meeting. **CARRIED UNANIMOUSLY**

#42-19 **COUNCILLOR SIES:** That Bylaw No. 02-2019, a Bylaw to Provide for the Closing And Selling of a Municipal Road, be read a third time and hereby adopted. **CARRIED**

*Councillor Sies left Chambers at 9:51 a.m.
Councillor Sies entered Chambers at 9:52 a.m.*

Delegation Yvan Morin, Pest Control Officer for the Rural Municipality of McLeod No. 185, entered Chambers at 9:54 a.m. for the purpose of presenting the information learned at the Pest Control Seminar attended January 8, 2019.

*Reeve Allen left Chambers at 9:54 a.m.
Reeve Allen entered Chambers at 9:55 a.m.*

Delegation Yvan Morin left Chambers at 10:13 a.m.

RECESS:

#43-19 **COUNCILLOR GOEBEL:** That a ten minute recess be taken from 10:13 a.m. to 10:23 a.m. **CARRIED**

Reeve Allen asked that the meeting reconvene at 10:20 a.m.

RECONVENE:

#44-19 **COUNCILLOR GOEBEL:** That the meeting reconvene at 10:20 a.m. **CARRIED**

ACTING ADMINISTRATOR REPORT:

#45-19 **COUNCILLOR MOULDING:** That Acting Administrator, Tara Harris's written report, for February, 2019, be accepted as presented. **CARRIED**

Foreman Bradley Schick entered at Chambers 10:36 a.m.

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POLICY FOR SNOW REMOVAL FOR SECONDARY/DIRT ROADS:

- #46-19 **COUNCILLOR MOULDING:** That any roads not on the primary snow removal route will not be opened during the winter months AND FURTHERMORE THAT all requests shall be reviewed on an individual basis subject to the below criteria:
Number of people that use the road
Councillor discretion **CARRIED**

Foreman Bradley Schick left Chambers at 11:42 a.m.

POLICY FOR TOWING:

- #47-19 **COUNCILLOR GOEBEL:** Be it resolved that the municipal policy shall be that no towing shall be done by municipal employees or equipment on roadways. **CARRIED**

RECESS:

- #48-19 **COUNCILLOR SIES:** That a twenty minute recess be taken from 12:04 p.m. to 12:24 p.m. **CARRIED**

Reeve Allen asked that the meeting reconvene at 12:19 p.m.

RECONVENE:

- #49-19 **COUNCILLOR MOULDING:** That the meeting reconvene at 12:19 p.m. **CARRIED**

DIRT ROADS & SECONDARY ROADS:

- #50-19 **COUNCILLOR WIRTH:** Be it resolved, that in accordance with the changes presented by Foreman Bradley Schick that the secondary roads as highlighted in the map attached hereto, be reclassified as dirt roads AND FURTHERMORE THAT roads may be reclassified from time to time, as required. **CARRIED**

FOREMAN REPORT:

- #51-19 **COUNCILLOR SIES:** That Foreman Bradley Schick's verbal monthly report regarding maps to be done for each function (mowing, grading etc.), end dump being safety inspected, dirt roads being opened up for winter access, fire truck has been repaired, fender for Komatsu will be repaired in the next two weeks, blades will be put on, discretion on running equipment at extremely cold temperatures shall be left to the Foreman, instructions from Council to move forward getting the Belly Dump safety inspected, be accepted as presented. **CARRIED**

FINANCIAL INFORMATION REQUEST FROM FIRE BRIGADES:

- #52-19 **COUNCILLOR PILLER:** Be it resolved that Administrator Tara Harris shall send a letter to the Fire Brigades of Lemberg, Neudorf, and Killaly stating that Council, as stewards of public money, is responsible for providing answers to ratepayers relating to all money spent in the municipality, and requires financial information from each prior to the 2019 Budget Meeting to support increases, AND FURTHERMORE THAT fire services are an essential service and accordingly would like to offer, and be able to justify, enhanced financial support to the fire brigades that volunteer in service to the municipality. **CARRIED**

KIT-CAT CONSTRUCTION LAFOIP REQUEST:

- #53-19 **COUNCILLOR PILLER:** That a letter be written to Kit Cat Construction Ltd. advising that he has been provided all information that has been found in relation to GST and as per the municipality's auditor, there is no further information that the RM can provide that will assist his situation. **CARRIED**

REEVE AND COUNCILLOR DIVISION REPORTS:

- #54-19 **COUNCILLOR PILLER:** That the verbal reports presented by Councillor Waldbauer regarding the Neudorf Fire Brigade wondering why a financial statement was required; Councillor Sies regarding a proposal for a new Work Order Policy; and Councillor Moulding regarding unfavorable state of roads, be accepted as presented. **CARRIED**



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*Councillor Sies left Chambers at 2:15 p.m.
Councillor Sies entered chambers at 2:16 p.m.*

ZONING BYLAW:

#55-19 **COUNCILLOR MOULDING:** That authorization shall be granted for Administrator Tara Harris to begin the process of investigating a zoning bylaw. **CARRIED**

Councillor Wirth left Chambers at 2:19 p.m.

INTENSIVE LIVESTOCK OPERATIONS:

#56-19 **COUNCILLOR MOULDING:** Be it resolved that authorization shall be granted to contact legal counsel in relation to what options are available in order to control the implementation of intensive livestock operations in the municipality. **CARRIED**

REGIONAL COLLABORATION:

#57-19 **COUNCILLOR SIES:** Be it resolved that Administrator Tara Harris shall be authorized to attend meetings with administration in the area to discuss and formulate solutions for common challenges in a group environment no more than once per quarter. **CARRIED**

Councillor Wirth entered Chambers at 2:26 p.m.

REGIONAL EMO COMMITTEE:

#58-19 **COUNCILLOR GOEBEL:** Be it resolved that Administrator Tara Harris and Reeve Allen shall be appointed to the Regional EMO Committee, along with Administrators and one Council member representative each from the Village of Neudorf and Town of Lemberg, in order that a regional committee for emergency measures be formed. **CARRIED**

2019 MREP BRIDGE GRANT FOR BRIDGE 208-19A-10E (TYRE):

#59-19 **COUNCILLOR MOULDING:** Be it resolved that the MREP Pre-Construction Activities Agreement, attached to and forming part of these minutes, shall be ratified AND FURTHERMORE THAT engineering and construction services provided shall be invoiced to Rural Municipality of Wolseley No. 155, who will accordingly charge the Rural Municipality of McLeod No. 185 in proportion. **CARRIED**

BUILDING PERMIT FORM:

#60-19 **COUNCILLOR WALDBAUER:** That the Building Permit Form, attached to and forming part of these minutes, shall be adopted and used in conjunction with Bylaw 10-2018 "Building Standards Bylaw". **CARRIED**

STRATEGIC PLANNING/BUDGET MEETING:

#61-19 **COUNCILLOR GOEBEL:** That a meeting be scheduled for March 19, 2019 at 8:00 a.m. in preparation for developing the 2019 municipal budget. **CARRIED**

ADMINISTRATOR'S VACATION REQUEST:

#62-19 **COUNCILLOR MOULDING:** That Council approves the vacation request for Administrator Tara Harris for the days of:
February 19th, 2019
March 11th, 2019
April 22nd to 29th, 2019 (inclusive)
November 25th and 26th, 2019. **CARRIED**

ADMINISTRATOR'S WORKSHOPS:

#63-19 **COUNCILLOR PILLER:** That authorization shall be granted for Administrator Tara Harris to attend the RMAA Convention from May 13 to 16, 2019 in Saskatoon, Division One Meeting in Kipling on June 12, 2019, the SARM Midterm Convention November 13

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Motion #64-19 continued.....

and 14, 2019 in Regina, and the RDARM January 9&10, 2020 Meeting in Regina AND FURTHERMORE THAT the municipality shall reimburse or pay for the necessary expenses associated for hotel, food (to a maximum of \$50.00 per day), and mileage.

CARRIED

CUSTOM WORK REQUEST FOR RATEPAYER:

#65-19

COUNCILLOR GOEBEL: That the request to engage in custom work for the ratepayer located in the SE Corner of NE 33-21-07 W2 be declined because the RM does not do custom gravel screening.

CARRIED

TAX ENFORCEMENT EXEMPTIONS:

#66-19

COUNCILLOR WIRTH: Be it resolved that Council approves the List of Lands In Arrears that total \$839.26 to be exempted from Tax Enforcement under Section 3(3) of *The Tax Enforcement Act*.

CARRIED

TAX ENFORCEMENT (PHASE 1):

#67-19

COUNCILLOR SIES: That the List of Land With Arrears (of taxes) Phase 1, be approved as presented and submitted for advertisement in the March 1, 2019 Melville Advance in accordance with Sections 3 and 4 of the *Tax Enforcement Act*.

CARRIED

TAX ENFORCEMENT (PHASE 2):

#68-19

COUNCILLOR GOEBEL: That the List of Land With Arrears (of taxes) Phase 2, be approved as presented and submitted to TAXervice to proceed with sending Six Month Notices, including application for title, in accordance with Sections 22(1) of the *Tax Enforcement Act*.

CARRIED

HARASSMENT POLICY:

#69-19

COUNCILLOR WALDBAUER: Be it resolved that with reference to the requirements of Occupational Health & Safety in Saskatchewan, the Harassment Policy shall be adopted as attached hereto.

CARRIED

EMAIL DISCLAIMERS:

#70-19

COUNCILLOR PILLER: That anyone representing the Rural Municipality of McLeod No. 185 through email, including but not limited to, Reeve, Councillors, and all municipal employees, shall include the below message on all written correspondence, effective February 14, 2019:

“IMPORTANT WARNING: The information in this message (and the documents attached to it, if any) is confidential and may be legally privileged. It is intended solely for the addressee. Access to this message by anyone else is unauthorized. If you are not the intended recipient, any disclosure, copying, distribution or any action taken, or omitted to be taken, in reliance on it is prohibited and may be unlawful. If you have received this message in error, please delete all electronic copies of this message (and the documents attached to it, if any), destroy any hard copies you may have created and notify me immediately by replying to this email. Thank you.”

CARRIED

DRAINAGE APPLICATION NE 3-21-07 W2:

#71-19

COUNCILLOR SIES: Be it resolved that the drain application form for the diversion project at the land with the location NE 3-21-07 W2 is acknowledged and authorized.

CARRIED

CORRESPONDENCE:

#72-19

COUNCILLOR WALDBAUER: That the list of correspondence, attached to and forming a part of these minutes, be accepted as information and filed.

CARRIED



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Councillor Wirth declared a conflict of interest and abstained from voting:

SASK LOTTERIES GRANT:

#73-19

COUNCILLOR PILLER: Be it resolved that the split for the Rural Municipality of McLeod No. 185 Sask Lotteries Grant is 60% Neudorf and 40% Lemberg and that the municipality matches the grant amount.

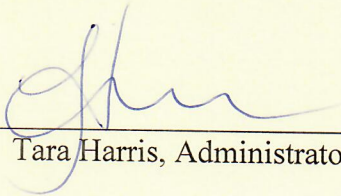
DEFEATED

ADJOURNMENT

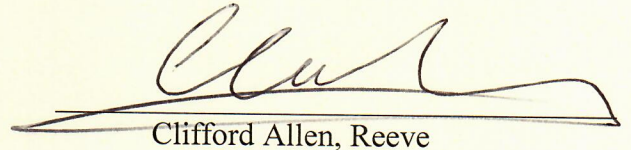
#74-19

COUNCILLOR WALDBAUER: That the meeting be adjourned at 3:29 p.m.

CARRIED



Tara Harris, Administrator



Clifford Allen, Reeve