

Minutes of the Regular Meeting of the Council of the Rural Municipality of McLeod No. 185, held on Wednesday, December 11, 2019 in the Council Chamber of the Municipal Office, 102 Main Street, Neudorf, Saskatchewan commencing at 8:00 a.m.

PRESENT: Clifford Allen, Reeve,
 Andrew Waldbauer, Councillor for Division One,
 Jay Wirth, Councillor for Division Two,
 Ken Piller, Councillor for Division Three,
 Randolph Goebel, Councillor for Division Five,
 Bob Moulding, Councillor for Division Six,

 Tara Harris, Administrator;

ABSENT: Trevor Hauser, Councillor for Division Four

CALL TO ORDER: A quorum being present, Reeve Allen called the meeting to order at 8:01 a.m.

Councillor Hauser entered Chambers at 8:03 a.m.

MINUTES:

#332-19 COUNCILLOR MOULDING: That the Minutes of the Regular Council Meeting held on November 13, 2019, be approved as presented. **CARRIED**

FINANCIAL REPORTS:

#333-19 COUNCILLOR GOEBEL: That the Bank Reconciliation to November 30, 2019, attached to and forming a part of these minutes, be accepted as presented. **CARRIED**

FINANCIAL REPORTS:

#334-19 COUNCILLOR PILLER: That the Financial Statement to November 30, 2019, attached to and forming a part of these minutes, be accepted as presented. **CARRIED**

FINANCIAL REPORTS:

#335-19 COUNCILLOR HAUSER: That the Outstanding Accounts Receivable report to December 2, 2019, be accepted as presented, AND FURTHERMORE THAT Administrator Tara Harris is authorized to send out reminder collection notices to all unpaid accounts. **CARRIED**

FINANCIAL REPORTS:

#336-19 COUNCILLOR WIRTH: That the Unpaid Taxes Report to December 2, 2019, attached to and forming a part of these minutes, be accepted as presented. **CARRIED**

ACCOUNTS FOR RATIFICATION:

#337-19 COUNCILLOR WALDBAUER: That the following accounts totaling \$42,880.15 be ratified for payment:

<u>CHECK NO.</u>	<u>NAME</u>	<u>PARTICULARS</u>	<u>AMOUNT</u>
OP	Bradley Schick	Nov 16-30 Wages	\$ 2,204.67
OP	Darrell Ulmer	Nov 16-30 Wages	\$ 1,463.19
OP	Tara Harris	Nov 16-30 Wages	\$ 1,662.98
OP	SaskEnergy	Nov Shop Heat	\$ 328.36
OP	SaskTel	Nov Phone, Internet	\$ 210.02
OP	Receiver General	Nov Source Deductions	\$ 3,909.31
OP	GSSD – School Tax	Nov Tax Collections	\$ 1,001.33
OP	PVSD – School Tax	Nov Tax Collections	\$ 8,139.09
OP	SMHI	Nov Hail Levies	\$16,834.44
OP	Collabria Credit Card	Nov Charges	\$ 1,713.89
OP	Bradley Schick	Dec 1-15 Wages	\$ 1,840.23
OP	Darrell Ulmer	Dec 1-15 Wages	\$ 1,796.93
OP	Tara Harris	Dec 1-15 Wages	\$ 1,775.71
			CARRIED

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ACCOUNTS FOR APPROVAL:

#338-19 COUNCILLOR GOEBEL: That the list of accounts paid by Cheque No. 601 to Cheque No. 619 inclusive, totaling \$39,347.23, attached to and forming a part of these minutes be approved for payment AS WELL AS invoice with transaction receipt number #167676 from the Abernethy Co-op in the amount of \$70.34 (cheque no. 620), to be paid to Robert Moulding. **CARRIED**

BYLAW NO. 05-2019 "FIRE PROTECTION SERVICES FROM NEUDORF"

#339-19 COUNCILLOR MOULDING: That Bylaw No. 05-2019, "Fire Protection Services From Neudorf", be introduced and read a first time. **CARRIED**

#340-19 COUNCILLOR GOEBEL: That Bylaw No. 05-2019, "Fire Protection Services From Neudorf", be read a second time. **CARRIED**

#341-19 COUNCILLOR HAUSER: That Bylaw No. 05-2019, "Fire Protection Services From Neudorf", be given three readings at this meeting. **CARRIED UNANIMOUSLY**

#342-19 COUNCILLOR PILLER: That Bylaw No. 05-2018, "Fire Protection Services From Neudorf", be read a third time and hereby adopted. **CARRIED**

FIRE AGREEMENTS:

#343-19 COUNCILLOR WIRTH: Be it resolved that Council accepts and enters into Exhibit "A" to Bylaw 5-2019 with the Village of Neudorf for the purpose of securing firefighting services for part of division one, and all of divisions two, four, and five. **CARRIED**

ADMINISTRATOR REPORT:

#344-19 COUNCILLOR WALDBAUER: That Administrator Tara Harris's written report for November, 2019, be accepted as presented. **CARRIED**

Foreman Bradley Schick entered Chambers at 9:02 a.m.

FOREMAN REPORT:

#345-19 COUNCILLOR MOULDING: That Foreman Bradley Schick's verbal monthly report regarding Darrell taking holidays from March 2-6, 2020, winter grader operators are lined up, 1500 yds of gravel was hauled to Pfeifer's, 15,000 yds of gravel was hauled during 2019, removing trees in spring in division six, be accepted as presented. **CARRIED**

Foreman Bradley Schick left Chambers at 9:20 a.m.

REEVE AND COUNCILLOR DIVISION REPORTS:

#346-19 COUNCILLOR GOEBEL: That the verbal reports presented by Reeve Allen regarding winter work, Komatsu warranty; Councillor Waldbauer regarding land access; Councillor Wirth regarding fuel tanks and locations, good ratepayer feedback regarding speakers at the public meeting, avenues of communication need improvement; Councillor Piller regarding Ellisboro rip rap; Councillor Goebel regarding feedback from the meeting being positive and negative and setting a firm date annually that goes out with the tax notices; Councillor Moulding regarding hiring a summer student, tree removal in spring; be accepted as presented. **CARRIED**

RECESS:

#347-19 COUNCILLOR GOEBEL: That a ten minute recess be taken from 9:55 a.m. to 10:05 a.m. **CARRIED**

Reeve Allen asked that meeting reconvene at 10:04 a.m.



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RECONVENE:

#348-19

COUNCILLOR WALDBAUER: That the meeting reconvene at 10:04 a.m.

CARRIED

David Williams, ratepayer, entered Chambers at 10:04 a.m. for the purpose of discussing access to his land with Council.

David Williams left Chambers at 10:28 a.m.

PROPERTY ACCESS AT PT SE 25-19-07 W2:

#349-19

COUNCILLOR WALDBAUER: That Michael Morris shall be contacted to make sure the municipality has no extenuating liabilities in order that the landowner of PT SE 25-19-07 W2 be granted access to his property from the north side of the subdivision and that eight hours shall be spent with the grader building the access road assuming that the property has been professionally staked and surveyed at the cost of the landowner AND FURTHERMORE THAT future snow removal shall be the responsibility of the landowner.

CARRIED

FIRE AGREEMENTS:

#350-19

COUNCILLOR WIRTH: That Administrator Tara Harris shall email a copy of the signed agreement with the Village of Neudorf to the Town of Lemberg advising that Council wishes to enter into a similar and simplified agreement for Lemberg firefighting services AND FURTHERMORE THAT Reeve Allen shall contact Mayor Clarke to discuss the agreement.

CARRIED

CLOSED SESSION:

#351-19

COUNCILLOR MOULDING: That the meeting move into Closed Session at 10:52 a.m. under the authority of Part III, section 16 (1)(d) of the *Local Authority of Information And Protection of Privacy Act*, for the purpose of discussing the proposed changes to the Union Contract, with Reeve Allen, Councillors Waldbauer, Wirth, Piller, Hauser, Goebel, and Moulding and Administrator Tara Harris, being present.

CARRIED

RECONVENE TO REGULAR SESSION:

#352-19

COUNCILLOR MOULDING: That this meeting reconvene into Regular Session at 11:23 a.m.

CARRIED

PARCEL 120437456, NE 19-18-08 W2:

#353-19

COUNCILLOR WIRTH: That Administrator Tara Harris shall write a letter to the landowner at Parcel 120437456, PT NE 19-18-08 W2 to advise if outstanding taxes are not paid by December 31, 2019, the municipality shall approach Kevin Bell, legal counsel, in order to commence small claims action to initiate collection of past due taxes being that the land cannot be subdivided without landowner consent and regular tax enforcement cannot be executed because of the parcel in question being tied.

CARRIED

CLOSED SESSION

#354-19

COUNCILLOR HAUSER: That the meeting move into Closed Session at 11:31 p.m. under the authority of Part III, section 16 (1)(d) of the *Local Authority of Information And Protection of Privacy Act*, for the purpose of discussing the employment contract between Administrator Tara Harris and the Rural Municipality of McLeod No. 185, AND FURTHERMORE THAT Administrator Tara Harris be asked to leave Council Chambers for the duration of the Closed Session, with Reeve Allen, Councillors Waldbauer, Wirth, Piller, Hauser, Goebel, and Moulding being present.

CARRIED

RECONVENE TO REGULAR SESSION:

#355-19

COUNCILLOR GOEBEL: That this meeting reconvene into Regular Session at 11:42 a.m. AND FURTHERMORE THAT Administrator Tara Harris has been invited back into Council Chambers at 11:42 a.m.

CARRIED

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ADMINISTRATOR CONTRACT FOR 2020:

#356-19 COUNCILLOR MOULDING: Be it resolved that Administrator Tara Harris shall be paid \$58,160.00 for the 2020 calendar year, with all other terms and conditions of the previous contract remaining the same. **CARRIED**

Weed Inspector Cary Andrew entered Chambers at 11:47 a.m. to present options for weed control.

Cary Andrews left Chambers at 12:09 p.m.

RECESS:

#357-19 COUNCILLOR GOEBEL: That a ten minute recess be taken from 12:10 p.m. to 12:20 p.m. **CARRIED**

Reeve Allen asked that meeting reconvene at 12:26 p.m.

RECONVENE:

#358-19 COUNCILLOR WALDBAUER: That the meeting reconvene at 12:26 p.m. **CARRIED**

SARM EXCESS LIABILITY INSURANCE:

#359-19 COUNCILLOR PILLER: That the Municipality shall purchase excess liability insurance from SARM for the 2019 operating year for an additional \$2,000,000, over and above the \$3,000,000 provided by the SARM Liability Self-Insurance Plan, at an annual premium of \$681.00 AND FURTHERMORE THAT the Municipality shall purchase an additional \$500,000 in errors and omissions insurance for the 2019 operating year in excess of the coverage of \$500,000 already provided, at a premium of \$110.00. **CARRIED**

FIDELITY BOND:

#360-19 COUNCILLOR MOULDING: That the fidelity bond shall be renewed for coverage of \$50,000.00 with registered mail coverage included, as well as additional money and securities coverage of \$10,000.00, for a total premium to be paid of \$255.00. **CARRIED**

SARM PROPERTY SELF INSURANCE PLAN:

#361-19 COUNCILLOR GOEBEL: That the Municipality shall renew the property self insurance policy for the 2019 operating year from SARM, at an annual premium of \$4,428.74, with no present changes required to the equipment or building asset list. **CARRIED**

SARM HEALTH & DENTAL BENEFITS FOR ALL EMPLOYEES:

#362-19 COUNCILLOR WIRTH: Be it resolved that all municipal employees shall be enrolled in the SARM Extended Health Care, Level II at a rate of \$767.11 for single coverage and \$1,725.44 for family coverage for employees under the age of 75, as well as Dental, Level III Insurance Program at a rate of \$401.44 for single coverage and \$869.40 for family coverage for employees under the age of 65 or \$482.20 for single coverage and \$1,043.53 for employees over 65 for the 2019 calendar year AND FURTHERMORE THAT any Council members wishing to enroll in either program may do so at their expense. **CARRIED**

SNOWMOBILE ASSOCIATION:

#363-19 COUNCILLOR HAUSER: That Administrator Tara Harris is authorized to sign the approval for the Snowmobile Association to use the municipality's road allowance for their trails for the 2019-2020 season. **CARRIED**

2019 RURAL INTEGRATED ROADS FOR GROWTH GRANT FOR BRIDGE 208-19A-10E

(TYRE):
#364-19 COUNCILLOR WIRTH: Be it resolved that Council authorizes the application in conjunction with the RM of Wolseley #155, for the Rural Integrated Roads For Growth



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Motion #364-19 continued.....

Program for the purpose of rebuilding bridge 208-19A-10E, commonly known as the Tyre Bridge. **CARRIED**

Councillor Hauser declared a conflict of interest and abstained from voting because of one of the candidates recommended for appointment is a relative.

BUILDING INSPECTOR APPOINTMENT:

#365-19 COUNCILLOR GOEBEL: That Reg Churko be appointed as Building Inspector for the RM of McLeod No. 185 for the 2020 year. **CARRIED**

RETURNING OFFICER:

#366-19 COUNCILLOR PILLER: That in the event of an election or by-election, Administrator Tara Harris shall be appointed Returning Officer, for the year 2020. **CARRIED**

PEST CONTROL OFFICER:

#367-19 COUNCILLOR GOEBEL: That Yvan Morin be appointed the R.M. of McLeod No. 185 Pest Control Officer for the year 2020. **CARRIED**

WEED INSPECTOR:

#368-19 COUNCILLOR WIRTH: That each Councillor shall be appointed the R.M. of McLeod No. 185 Weed Inspector for their division for the year 2020. **CARRIED**

AUDITOR:

#369-19 COUNCILLOR GOEBEL: That David Chorney of Miller, Moar, Grodecki, Kreklewich and Chorney, Accounting, be appointed the R.M. of McLeod No. 185 Auditor, for the year 2020. **CARRIED**

SOLICITOR:

#370-19 COUNCILLOR WALDBAUER: That Kevin Bell, Solicitor of Kevin Bell Legal PC Ltd., be appointed the R.M. of McLeod No. 185 Solicitor, for the year 2020. **CARRIED**

SIGNING OFFICERS:

#371-19 COUNCILLOR HAUSER: That in accordance with Section 115(5) of *The Municipalities Act*, the following officially have signing authority for the municipality for 2020:

Clifford Allen (Reeve) or in his absence Jay Wirth (Deputy Reeve)
AND
Administrator, Tara Harris

CARRIED

LIBRARY REPRESENTATIVE:

#372-19 COUNCILLOR PILLER: That Councillor Randy Goebel be appointed to the Parkland Regional Library Board. **CARRIED**

MACHINERY COMMITTEE:

#373-19 COUNCILLOR WIRTH: That Reeve Clifford Allen, and Councillors Randy Goebel and Andrew Waldbauer, be appointed to the Machinery Committee for the year 2020. **CARRIED**

BOARD OF REVISION:

#374-19 COUNCILLOR MOULDING: Be it resolved that the municipality agrees to retain Krismer & Associates for the Board of Revision for the year 2020, with the Board to include Clint Krismer as Chair of the Board, Gord Krismer as Vice-Chair, and any three of Jeff Hutton, Dave Lang, Gail Warton, Christina Krismer, Kirby Bodnard, Cameron Duncan, Brenda Lauf, Charmaine Luscombe AND FURTHERMORE THAT Administrator Tara Harris is authorized to pay the retainer fee of \$150.00 for this service. **CARRIED**

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SECRETARY TO THE BOARD OF REVISION

#375-19 **COUNCILLOR MOULDING:** That Aileen Swensen be appointed R.M. of McLeod No. 185 Secretary to the Board of Revision for the year 2020. **CARRIED**

RATAK FOR RATEPAYERS:

#376-19 **COUNCILLOR HAUSER:** That each landowner shall receive at no cost, two boxes of Ratak or one 800g pail of Weatherblok XT or six bags of Warfarin per yardsite for the year 2020. **CARRIED**

BEAVER TAIL BOUNTY:

#377-19 **COUNCILLOR MOULDING:** Be it resolved that beaver tails turned in by someone with no trapper's license shall receive \$15.00 per tail and those that have a valid trapper's license shall receive \$30.00 per tail for the year 2020. **CARRIED**

OVERWEIGHT PERMITS:

#378-19 **COUNCILLOR GOEBEL:** That Administrator Tara Harris is authorized to issue overweight permits for the Neudorf Co-op and Prairie Co-op as per previous years for the year 2020. **CARRIED**

2020 CALENDAR MEETING DATE CHANGES:

#379-19 **COUNCILLOR HAUSER:** That the March 11, 2020 Regular Meeting of Council shall be moved to March 4, 2020, a budget meeting shall be scheduled for March 18, 2020 and Tuesday, December 1, 2020 shall be the date for the public second annual ratepayer meeting. **CARRIED**

CUSTOM WORK:

#380-19 **COUNCILLOR PILLER:** That all requests for custom work shall be submitted in writing (email), and approval for scheduling shall be at Foreman Bradley Schick's discretion after municipal work has been completed, AND FURTHERMORE THAT The RM of McLeod No. 185 shall charge the following rates for custom work (including the operator) for the year 2020:

- 1). Motor Grader (rate payers) - \$150.00 per hour with one half hour minimum charge.
- 2). Motor Grader (non-rate payers) - \$300.00 per hour with one half hour minimum charge.
- 3). Small Payloader (rate payers) - \$120.00 per hour with one half hour minimum charge.
- 4). Small Payloader (non-rate payers) - \$200.00 per hour with one half hour minimum charge.
- 5). Large Payloader (rate payers) - \$150.00 per hour with one half hour minimum charge.
- 6). Large Payloader (non-rate payers) - \$300.00 per hour with one half hour minimum charge.
- 7). Grass Cutting and Snow Removal on lanes - \$120.00 per hour with a minimum charge of \$75.00.
- 8) Two free lane grades per year.

CARRIED

LINE OF CREDIT:

#381-19 **COUNCILLOR WIRTH:** That the R.M. of McLeod line of credit at the Horizon Credit Union, in the amount of \$400,000.00, remain in place for the year 2020. **CARRIED**

2020 RDARM CONVENTION:

#382-19 **COUNCILLOR WIRTH:** Be it resolved that Administrator Tara Harris is authorized to attend the RDARM convention on January 9, 2020 and to pay the membership fee of \$150.00 for 2020 via cheque #621. **CARRIED**

OFFICE FURNITURE:

#383-19 **COUNCILLOR WIRTH:** That Council approves the purchase of new office furniture, purchased from Source Office Furniture in Regina which includes a workstation, file

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Motion #364-19 continued.....

storage unit and file pedestal, hutch, and high back chair for a total amount of \$3,259.17, which incorporates taxes and delivery.

CARRIED

MUNICIPAL BUILDING ELECTRICAL UPGRADES:

#384-19

COUNCILLOR WIRTH: That Council accepts the quote from Porter Electric in the amount of \$2,599.62 to undertake electrical work and improvements that include movement of the office plug ins, new office lighting, original panel box upgrade AND FURTHERMORE THAT Administrator Tara Harris is authorized to communicate the changes to the Village of Neudorf.

CARRIED

OFFICE UPGRADES:

#385-19

COUNCILLOR GOEBEL: Be it resolved that Council accepts the quote from LK Diversified in the amount of \$6000.00 to undergo office improvements that include new paint, new flooring, and construction involving the movement of the counter AND FURTHERMORE THAT construction may begin as soon as possible.

CARRIED

BRIDGE PROPOSAL AGREEMENT:

#386-19

COUNCILLOR HAUSER: That the municipality agrees to hire Jim Zacaruk, PEng, to engage in an asset management plan for the municipality's eight bridges (not Tyre) at a cost of \$500.00 per bridge assessment.

CARRIED

GAS TAX FUND:

#387-19

COUNCILLOR GOEBEL: Be it resolved that Council authorizes Administrator Tara Harris to apply for funding under the Federal Gas Tax Program for the 208-19A-10E, "Tyre" bridge project under the Infrastructure Investment Plan.

CARRIED

CORRESPONDENCE:

#388-19

COUNCILLOR WIRTH: That the list of correspondence, attached and forming a part of these minutes, be accepted as information and filed.

CARRIED

CLOSED SESSION:

#389-19

COUNCILLOR WALDBAUER: That the meeting move into Closed Session at 2:57 p.m. under the authority of Part III, section 16 (1)(d) of the *Local Authority of Information And Protection of Privacy Act*, for the purpose of discussing a Code of Ethics complaint, with Reeve Allen, Councillors Waldbauer, Wirth, Piller, Hauser, Goebel, and Moulding and Administrator Tara Harris, being present.

CARRIED

RECONVENE TO REGULAR SESSION:

#390-19

COUNCILLOR GOEBEL: That this meeting reconvene into Regular Session at 3:14 p.m.

CARRIED

CODE OF CONDUCT COMPLAINT:

#391-19

COUNCILLOR HAUSER: That a letter shall be sent to the complainant advising that the complaint has been acknowledged and that all of Council and all municipal employees shall be required to take privacy training in 2020.

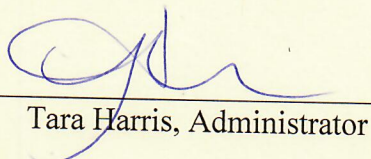
CARRIED

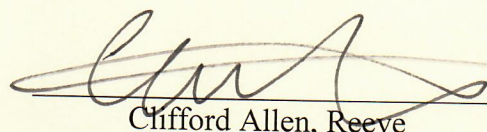
ADJOURNMENT:

#392-19

COUNCILLOR HAUSER: That the meeting be adjourned at 3:28 p.m.

CARRIED


Tara Harris, Administrator


Clifford Allen, Reeve