

Minutes of the Regular Meeting of the Council of the Rural Municipality of McLeod No. 185, held on Wednesday, February 10, 2021 in the Lower Level of the Neudorf Community Hall, 803 Railway Avenue, Neudorf, Saskatchewan commencing at 8:00 a.m.

PRESENT: Clifford Allen, Reeve,
 Andrew Waldbauer, Councillor for Division One,
 Jay Wirth, Councillor for Division Two,
 Dean Krupski, Councillor for Division Three,
 Trevor Hauser, Councillor for Division Four,
 Michael Loveridge, Councillor for Division Five,
 Bob Moulding, Councillor for Division Six,
 Tara Harris, Administrator;

ABSENT:

CALL TO ORDER: A quorum being present, Reeve Allen called the meeting to order at 8:05 a.m.

MINUTES:

#28-21 **COUNCILLOR WALDBAUER:** That the Minutes of the Regular Council Meeting held on January 13, 2021, shall be approved as presented. **CARRIED**

Foreman Bradley Schick entered the meeting room at 8:08 a.m.

#29-21 **COUNCILLOR WIRTH:** That the Minutes of the Special Council Meeting held on January 21, 2021, shall be approved as presented. **CARRIED**

FINANCIAL REPORTS:

#30-21 **COUNCILLOR KRUPSKI:** That the Bank Reconciliation to January 31, 2021, attached to and forming a part of these minutes, be approved as presented. **CARRIED**

FINANCIAL REPORTS:

#31-21 **COUNCILLOR HAUSER:** That the Financial Statement to January 31, 2021, attached to and forming a part of these minutes, be approved as presented. **CARRIED**

ACCOUNTS FOR RATIFICATION:

#32-21 **COUNCILLOR WIRTH:** That the following accounts totaling \$20,891.41 be ratified for payment:

<u>CHECK NO.</u>	<u>NAME</u>	<u>PARTICULARS</u>	<u>AMOUNT</u>
OP	Bradley Schick	Jan 16-31 Wages	\$ 2,162.11
OP	Darrell Ulmer	Jan 16-31 Wages	\$ 1,604.12
OP	Tara Harris	Jan 16-31 Wages	\$ 1,732.83
OP	SaskEnergy	Jan Shop Heat	\$ 492.56
OP	SaskTel	Jan Phone, Internet	\$ 214.70
OP	SaskPower	Jan Shop Power	\$ 86.93
OP	Receiver General	Jan Source Deductions	\$ 3,914.96
OP	PVSD – School Tax	Jan Tax Collections	\$ 3,186.64
OP	MEPP	Jan Contributions	\$ 2,438.02
OP	Collabria Credit Card	Jan Charges	\$ 1,082.30
OP	Bradley Schick	Feb 1-15 Wages	\$ 1,430.92
OP	Darrell Ulmer	Feb 1-15 Wages	\$ 968.05
OP	Tara Harris	Feb 1-15 Wages	\$ 1,577.27
			CARRIED

ACCOUNTS FOR APPROVAL:

#33-21 **COUNCILLOR LOVERIDGE:** That the list of accounts paid by Cheque No. 917 to Cheque No. 938 inclusive, totaling \$106,964.00, attached to and forming a part of these minutes be approved for payment. **CARRIED**

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BYLAW NO. 01-2021 "A BYLAW TO AMEND BYLAW 01-2018, RECORD RETENTION":

#34-21 COUNCILLOR MOULDING: That Bylaw No. 01-2021, a Bylaw to Amend Bylaw 02-2018, "Record Retention Bylaw", be introduced and read a first time. **CARRIED**

#35-21 COUNCILLOR KRUPSKI: That Bylaw No. 01-2021, a Bylaw to Amend Bylaw 02-2018, "Record Retention Bylaw", be read a second time. **CARRIED**

#36-21 COUNCILLOR HAUSER: That Bylaw No. 01-2021, a Bylaw to Amend Bylaw 02-2018, "Record Retention Bylaw", be given three readings at this meeting. **CARRIED UNANIMOUSLY**

#37-21 COUNCILLOR LOVERIDGE: That Bylaw No. 01-2021, a Bylaw to Amend Bylaw 02-2018, "Record Retention Bylaw", be read a third time and hereby adopted. **CARRIED**

BYLAW NO. 02-2021 "A BYLAW FOR THE DESTRUCTION OF DOCUMENTS":

#38-21 COUNCILLOR LOVERIDGE: That Bylaw No. 02-2021, a Bylaw for the Destruction of Documents, be introduced and read a first time. **CARRIED**

#39-21 COUNCILLOR WALDBAUER: That Bylaw No. 02-2021, a Bylaw for the Destruction of Documents, be read a second time. **CARRIED**

#40-21 COUNCILLOR WIRTH: That Bylaw No. 02-2021, a Bylaw for the Destruction of Documents, be given three readings at this meeting. **CARRIED UNANIMOUSLY**

#41-21 COUNCILLOR KRUPSKI: That Bylaw No. 02-2021, a Bylaw for the Destruction of Documents, be read a third time and hereby adopted. **CARRIED**

ADMINISTRATOR REPORT:

#42-21 COUNCILLOR HAUSER: That Administrator Tara Harris's written report for January, 2021, shall be accepted as presented. **CARRIED**

Finning Salesman, Tyler Lakeman, entered the meeting room at 8:32 a.m. for the purpose of presenting a grader quote.

Tyler Lakeman left the meeting room at 8:55 a.m.

REEVE AND COUNCILLOR DIVISION REPORTS:

#43-21 COUNCILLOR MOULDING: That the verbal reports presented by Reeve Allen regarding nothing to report; Councillor Waldbauer regarding nothing to report; Councillor Wirth regarding no word from the wolf hunters, school division busing concern; Councillor Krupski regarding cleaning a mile road that is not an all weather road; Councillor Hauser regarding nothing to report; Councillor Loveridge regarding the HR Committee had a meeting and would like to propose hiring for an outside employee, a new potential gravel source that should be investigated; and Councillor Moulding regarding a piece of land for stockpile north of the forks, some calls from ratepayers about snow, all be accepted as presented. **CARRIED**

Keith Schutz. entered the meeting room at 10:00 a.m. to discuss terms and conditions of the 2021 Gravel Agreement with Council.

Keith Schutz left the meeting room at 10:26 a.m.

HUMAN RESOURCE COMMITTEE REPORT:

#44-21 COUNCILLOR LOVERIDGE: That the Human Resource Committee's verbal monthly report regarding the hiring of a new outside employee in the position of seasonal truck driver/grader operator (Class 1 license required) for spring shall be authorized as presented

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Motion #44-21 Continued.....

AND FURTHERMORE THAT Administrator Tara Harris shall be authorized to post the position on SaskJobs and Indeed websites, with a closing date of April 1, 2021.

CARRIED

FOREMAN REPORT:

#45-21

COUNCILLOR WIRTH: That Foreman Bradley Schick's verbal monthly report regarding the shop has been rewired and new windows are in, they're doing work in the shop and wiring of the new sander is complete, the shop truck had an electrical fire in the back but not sure when it happened, they've been out clearing snow banks as calls come in, he could use a welder which was approved by Council for under \$2,000.00, be accepted as presented.

CARRIED

RECESS:

#46-21

COUNCILLOR WALDBAUER: That a ten minute recess be taken from 10:50 a.m. to 11:00 a.m.

CARRIED

Reeve Allen asked that meeting reconvene at 11:01 a.m.

RECONVENE:

#47-21

COUNCILLOR HAUSER: That the meeting reconvene at 11:01 a.m.

CARRIED

PEST POISON INVENTORY AND BAIT STATIONS:

#48-21

COUNCILLOR KRUPSKI: That inventory usage shall be emailed daily to the Administrator by the PCO who will receive bait as needed AND FURTHERMORE THAT all pest poison and bait stations shall be for RM of McLeod ratepayers only.

CARRIED

OLD FUEL TANK OFFER:

#49-21

COUNCILLOR HAUSER: Be it resolved that Council accepts the offer to purchase the old fuel tanks for \$150.00 as long as they are removed by May 1, 2021.

CARRIED

SMS Equipment Salesman, Larry McKinnon, entered the meeting room at 11:12 a.m. for the purpose of presenting a grader quote.

Larry McKinnon left the meeting room at 11:45 a.m.

OLD SANDER OFFER:

#50-21

COUNCILLOR LOVERIDGE: Be it resolved that Council accepts the offer to purchase the old sander for \$500.00.

CARRIED

RADIO PURCHASE FOR WATER TRUCK:

#51-21

COUNCILLOR LOVERIDGE: Be it resolved that Council authorizes a radio purchase for the Water Truck that is used by the Fire Departments of Lemberg and Neudorf, not to exceed the amount of \$500.00.

CARRIED

Foreman Bradley Schick left the meeting room at 11:58 a.m.

SCHOOL BUS SERVICES LETTER OF SUPPORT:

#52-21

COUNCILLOR MOULDING: That a letter of support shall be sent to the Prairie Valley School Division in regards to the proposed cancellation of bus services for Abernethy students to North Valley AND FURTHERMORE THAT Councillor Wirth shall be nominated to be the RM SCC representative.

CARRIED

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RIRG GRANT, ENGINEERS FOR 2021:

#53-21 COUNCILLOR LOVERIDGE: That the proposed project of clay capping the N 16, E 20, 29, 32-20-09 W2; E 5, 8, 17, 20-21-09 W2 shall proceed, with costs not to exceed the SARM approved amount (at 50% share cost) of \$359,900.00 and a completion date of December 31, 2021 AND FURTHERMORE THAT Clifton Engineering shall be the engineering firm hired to oversee the project. **CARRIED**

STRATEGIC PLANNING 2021:

#54-21 COUNCILLOR MOULDING: That a Special Meeting shall be held February 24, 2021 in order to discuss project planning, capital spending, and the operating budget for the 2021 operating year. **CARRIED**

2020 AUDITED FINANCIAL STATEMENTS:

#55-21 COUNCILLOR WIRTH: That the 2020 Audited Financial Statements are approved as presented AND FURTHERMORE THAT the Management Letter has also been acknowledged and authorized for signature. **CARRIED**

Reeve Allen vacated the Chair and left the meeting room at 1:15 p.m. and Deputy Reeve Moulding assumed the Chair.

CLOSED SESSION:

#56-21 COUNCILLOR WIRTH: That the meeting move into Closed Session at 1:18 p.m. under the authority of Part III, section 16 (1)(d) of the *Local Authority of Information And Protection of Privacy Act*, for the purpose of discussing a Code of Ethics complaint, with Deputy Reeve Moulding, Councillors Waldbauer, Wirth, Krupski, Hauser, Loveridge, and Administrator Tara Harris, being present. **CARRIED**

RECONVENE TO REGULAR SESSION:

#57-21 COUNCILLOR HAUSER: That this meeting reconvene into Regular Session at 2:10 p.m. **CARRIED**

EMPLOYEE COMMUNICATIONS:

#58-21 COUNCILLOR WIRTH: That Councillor Waldbauer shall be the liaison with the employees until May 1, 2021. **CARRIED**

INVOICE REIMBURSEMENT:

#59-21 COUNCILLOR HAUSER: That Reeve Allen shall reimburse the municipality for SARM invoice #19269 in the amount of \$269.73. **CARRIED**

MARCH MEETING DATE CHANGE:

#60-21 COUNCILLOR LOVERIDGE: That due to the timing of the SARM Convention held March 10 and 11, 2021 that the March Regular Council meeting shall be held on March 8th, 2021 instead of March 10, 2021 AND FURTHERMORE THAT the meeting shall be held at the Neudorf Social Centre due to Covid-19 restrictions. **CARRIED**

SARM DESIGNATED VOTERS:

#61-21 COUNCILLOR WIRTH: That Councillors Waldbauer and Hauser shall be designated as the municipal authorized voters for the SARM Convention held on March 10 and 11, 2021. **CARRIED**

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Councillor Krupski declared a conflict of interest due to being a landowner involved in a customer request for the following motion:

SASKENERGY GAS DISTRIBUTION EXTENSION:

#62-21

COUNCILLOR WIRTH: That the request to cross municipal road allowance to extend gas distribution in and around NW 12-19-10 W2 shall be approved. **CARRIED**

MUNICIPAL REVENUE SHARING TSS INITIATIVE 2021:

#63-21

COUNCILLOR LOVERIDGE: Be it resolved that Council shall authorize Administrator Tara Harris to apply for government funding with the Rural Municipalities of Cana, Stanley, and Grayson in the area of Governance Training. **CARRIED**

CORRESPONDENCE:

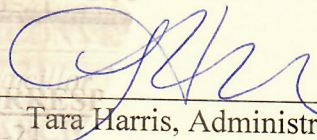
#64-21

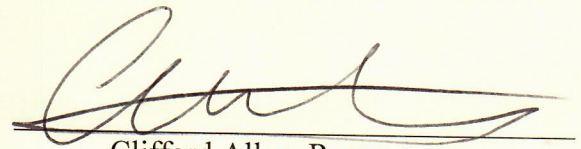
COUNCILLOR KRUPSKI: That the list of correspondence to February 10, 2021, attached to and forming a part of these minutes, be accepted as information and filed. **CARRIED**

ADJOURNMENT:

#65-21

COUNCILLOR WALDBAUER: That the meeting be adjourned at 2:19 p.m. **CARRIED**


Tara Harris, Administrator


Clifford Allen, Reeve