

Minutes of the Special Meeting of the Council of the Rural Municipality of McLeod No. 185, held on Wednesday, August 11, 2021 in the Council Chambers of the Municipal Office, 102 Main Street, Neudorf, Saskatchewan commencing at 8:00 a.m.

PRESENT: Clifford Allen, Reeve,
 Andrew Waldbauer, Councillor for Division One,
 Jay Wirth, Councillor for Division Two,
 Dean Krupski, Councillor for Division Three,
 Trevor Hauser, Councillor for Division Four,
 Michael Loveridge, Councillor for Division Five,
 Bob Moulding, Councillor for Division Six;

Tara Harris, Administrator,
 Bradley Schick, Foreman;

ABSENT:

CALL TO ORDER: A quorum being present, Reeve Allen called the meeting to order at 8:01 a.m.

MINUTES:

#209-21 COUNCILLOR WALDBAUER: That the Minutes of the Regular Council Meeting held on July 14, 2021, shall be approved as presented. **CARRIED**

FINANCIAL REPORTS:

#210-21 COUNCILLOR WIRTH: That the Bank Reconciliation to July 31, 2021, attached to and forming a part of these minutes, shall be approved as presented. **CARRIED**

FINANCIAL REPORTS:

#211-21 COUNCILLOR KRUPSKI: That the Financial Statement to July 31, 2021, attached to and forming a part of these minutes, shall be approved as presented. **CARRIED**

ACCOUNTS FOR RATIFICATION:

#212-21 COUNCILLOR HAUSER: That the following accounts totaling \$135,904.30 shall be ratified for payment:

<u>CHECK NO.</u>	<u>NAME</u>	<u>PARTICULARS</u>	<u>AMOUNT</u>
OP	Bradley Schick	July 16-31 Wages	\$ 2,255.97
OP	Darrell Ulmer	July 16-31 Wages	\$ 1,752.69
OP	Tara Harris	July 16-31 Wages	\$ 1,782.83
OP	Glenn Sundquist	July 16-31 Wages	\$ 1,700.87
OP	Bruce Keller	July 16-31 Wages	\$ 2,335.12
OP	Ross Douhaniuk	July 16-31 Wages	\$ 1,580.48
OP	SaskEnergy	July Shop Heat	\$ 57.59
OP	SaskTel	July Phone, Internet	\$ 207.92
OP	SaskPower	July Shop Power	\$ 72.24
OP	SMHI	July Levies	\$18,391.08
OP	Receiver General	July Source Deductions	\$10,610.48
OP	PVSD – School Tax	July Tax Collections	\$22,072.34
OP	GSSD – School Tax	July Tax Collections	\$ 221.06
OP	MEPP	July Contributions	\$ 5,119.64
OP	Bradley Schick	August 1-15 Wages	\$ 2,112.09
OP	Darrell Ulmer	August 1-15 Wages	\$ 1,756.31
OP	Tara Harris	August 1-15 Wages	\$ 1,732.83
OP	Glenn Sundquist	August 1-15 Wages	\$ 1,538.72
OP	Mervin Exner	August 1-15 Wages	\$ 1,145.36
OP	Bruce Keller	August 1-15 Wages	\$ 2,500.04
OP	Ross Douhaniuk	August 1-15 Wages	\$ 1,547.31
1039	Machniak Trenching	Progress Payment	\$55,000.00
			CARRIED

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ACCOUNTS FOR APPROVAL:

#213-21 COUNCILLOR LOVERIDGE: That the list of accounts paid by Cheque No. 1040 to Cheque No. 1059 inclusive, totaling \$151,349.46, attached to and forming a part of these minutes be approved for payment. **CARRIED**

MACHNIAK TRENCHING PROGRESS PAYMENT:

#214-21 COUNCILLOR WIRTH: That Administrator Tara Harris is authorized to release progress payment for the second mile of "Baber Road" in the amount of \$61,050.00 via cheque number 1061 to Machniak Trenching. **CARRIED**

ADMINISTRATOR REPORT:

#215-21 COUNCILLOR MOULDING: That Administrator Tara Harris's written report for July, 2021, shall be accepted as presented. **CARRIED**

DITCH CLOSURE, DIVISION 1 LOCATED AT SOUTH HALF OF 07-20-07 W2:

#216-21 COUNCILLOR WALDBAUER: That the drainage ditch that was requested to be closed shall not be closed any further because it is in the best interest of the municipality to follow the natural flow of the water systems AND FURTHERMORE THAT Administrator Tara Harris shall send a letter to the complainant advising of this decision and to contact Water Security Agency if he feels further review is required. **CARRIED**

REEVE AND COUNCILLOR DIVISION REPORTS:

#217-21 COUNCILLOR WIRTH: That the verbal reports presented by Reeve Allen regarding traffic counts on the 617 and other roads that may have higher traffic; Councillor Waldbauer regarding construction projects being completed, scentless chamomile on the old highway at the south of the division; Councillor Wirth regarding doing another mile on "Baber Road" potentially in the fall over an eight day window; Councillor Krupski regarding 617 project is going well and mile 2 and 3 can be graveled, there were a few issues with clay, one more culvert needs to be installed; Councillor Hauser regarding a grasscutting situation due to a misunderstanding (7 quarters on 1 side at an average of half an acre and 1 quarter on both sides); Councillor Loveridge regarding some bush work to be done down a back road; Councillor Moulding regarding problems with ratepayer ditch cutting and a ratepayer leaving a mess and the policy needs to be reviewed again, multiple calls were made by multiple people to Clifton Engineering regarding a proposal for the south portion of the 617 grid from highway 10 for 2.5 miles, all be accepted as presented. **CARRIED**

617 GRID NORTH PROJECT (SOUTH OF HIGHWAY 10 FOR 2.5 MILES):

#218-21 COUNCILLOR MOULDING: That the municipality shall proceed with engaging Clifton Engineering to design the road project for the northern grid 617 for 2.5 miles south of highway 10. **CARRIED**

OUTSIDE OPERATIONS CAGE PURCHASE :

#219-21 COUNCILLOR MOULDING: To purchase a cage in the amount of \$1,500.00 for the operations team to increase safety when working with signs. **DEFEATED**

AMENDMENT TO MOTION #219-21:

#220-21 COUNCILLOR WIRTH: That motion #219-21 shall be amended to add authorization to buy a harness and lanyard for the cage AND FURTHERMORE THAT a policy shall be put in place requiring employees to wear this equipment when using the cage to put up or replace signs. **CARRIED**

OUTSIDE OPERATIONS CAGE PURCHASE REVISITED:

#221-21 COUNCILLOR WALDBAUER: That a cage, harness, lanyard shall all be purchased for under \$2,000.00 for the safety of the outside operations team AND FURTHERMORE THAT a policy shall be in place stating that all employees working at any height, specifically higher than three metres (3m) as per Occupational Health & Safety minimum requirements shall wear the harness, be tied on, and work inside the cage. **CARRIED**

Handwritten signatures: CAJ and JH

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FOREMAN REPORT:

- #222-21 COUNCILLOR HAUSER:** That Foreman Bradley Schick's verbal monthly report regarding swing arm for the mower came back yesterday and one more piece is required before it can be hooked up, Council authorized three mowers to run and the old mower can be tendered at the end of the season or spring, discussions whether to sell the side arm with the mower, would like to order a cage for putting signs up for under \$1,500.00, will be taking holidays at harvest, Case came out for an oil leak on the loader, be accepted as presented. **CARRIED**

Lynden Penner from J D Mollard & Associates was called from 10:37 a.m. to 10:42 a.m. to discuss the most recent gravel analysis report, which was not sent to the RM office prior to the meeting for all of Council's review.

GRAVEL EXPLORATION AGREEMENT RELEASE:

- #223-21 COUNCILLOR LOVERIDGE:** That landowner Dennis Bullivant shall be released from the Gravel Exploration Agreement signed with the municipality for right of first refusal, due to the analysis report from J D Mollard indicating that the grade of gravel to be explored was not the level the municipality requires AND FURTHERMORE THAT this information shall be communicated verbally by Councillor Loveridge. **CARRIED**

Foreman Bradley Schick left Chambers at 11:09 a.m. and Councillor Hauser left Chambers at 11:09 due to declaring a conflict of interest in regards to having crop seeded on municipal road allowance that was cut in error by a new mower operator.

DITCH MOWING ERROR AFFECTING CROPS:

- #224-21 COUNCILLOR WIRTH:** That Administrator Tara Harris shall compose letters of apology to all landowners who were affected by the mowing mistake made by a new municipal employee where road allowance that was seeded was inadvertently cut AND FURTHERMORE THAT a compensation payment of \$250.00 per each quarter affected to help offset input costs shall be made. **CARRIED**

Councillor Hauser entered Chambers at 11:23 a.m.

CLOSED SESSION (HUMAN RESOURCE CONCERN):

- #225-21 COUNCILLOR LOVERIDGE:** Be it resolved that the meeting move into Closed Session at 11:23 a.m. under the authority of Part III, section 16 (1)(d) of the *Local Authority of Information And Protection of Privacy Act*, for the purpose of discussing a Human Resource concern with Reeve Allen, Councillors Waldbauer, Wirth, Krupski, Hauser, Loveridge, Moulding and Administrator Tara Harris present. **CARRIED**

RECONVENE TO REGULAR SESSION:

- #226-21 COUNCILLOR KRUPSKI:** That this meeting reconvene into Regular Session at 11:46 a.m. **CARRIED**

ADDRESS HUMAN RESOURCE CONCERNS:

- #227-21 COUNCILLOR HAUSER:** That the Human Resource Committee shall meet with Foreman Bradley Schick to discuss some human resource concerns. **CARRIED**

CLOSED SESSION (LEGAL):

- #228-21 COUNCILLOR LOVERIDGE:** That the meeting move into Closed Session at 11:47 a.m. under Part III, Section 21 of the *Local Authority Freedom of Information And Protection of Privacy Act* for the purpose of discussing legal documents received, with Reeve Allen, Councillors Waldbauer, Wirth, Krupski, Loveridge, Moulding, and Administrator Tara Harris, being present. **CARRIED**

RECONVENE TO REGULAR SESSION:

- #229-21 COUNCILLOR WIRTH:** That this meeting reconvene into Regular Session at 11:58 a.m. **CARRIED**

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PRIMARY ROAD WORK POLICY:

#230-21 **COUNCILLOR HAUSER:** That when working on, through, around primary municipal roads, work required to take place through the road must be bored rather than cut. **CARRIED**

ADMINISTRATOR VACATION REQUEST:

#231-21 **COUNCILLOR MOULDING:** Be it resolved that Administrator Tara Harris' vacation request for September 1, 2021 shall be approved. **CARRIED**

RMAA DIVISION 1&2 MEETING, SEPTEMBER 24, 2021:

#232-21 **COUNCILLOR LOVERIDGE:** That Administrator Tara Harris shall be authorized to attend the RMAA Division Meeting held in Regina on Friday, September 24, 2021, that the municipality shall pay the \$100.00 registration fee to attend, AND FURTHERMORE THAT in lieu of the Friday, she shall have the following Monday off. **CARRIED**

FINANCIAL SUPPORT FOR URBAN SHARED CENTRES:

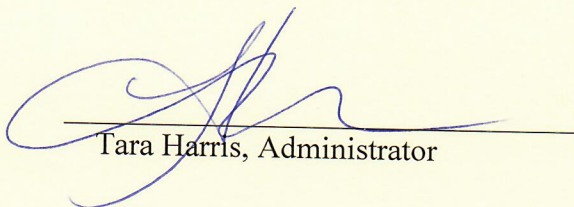
#233-21 **COUNCILLOR MOULDING:** That possibilities of financial support for shared urban centres shall be considered and looked into further. **CARRIED**

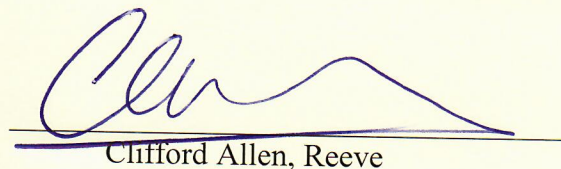
CORRESPONDENCE:

#234-21 **COUNCILLOR HAUSER:** That the list of correspondence to August 11, 2021, attached to and forming a part of these minutes, be accepted as information and filed. **CARRIED**

ADJOURNMENT:

#235-21 **COUNCILLOR WALDBAUER:** That the meeting be adjourned at 12:21 p.m. **CARRIED**


Tara Harris, Administrator


Clifford Allen, Reeve