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| --- |
| **Present:** |
| Reeve - | Clifford Allen – Electronic Participation  |
| Councillor Division 1 - | Andrew Waldbaurer  |
| Councillor Division 2 -  | Jay Wirth |
| Councillor Division 3 - | Dean Krupski |
| Councillor Division 4 - | Trevor Hauser  |
| Councillor Division 5 - | Michael Loveridge  |
| Acting Administrator - | Chantelle Ottenbreit |
| Administrator Mentor -  | Kali Tourney |
|  |  |
| **Absent:** |  |
| Councillor Division 6 - | Robert Moulding  |

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| **Call to Order:** |
| A quorum being present, Councillor Jay Wirth called the meeting to order at 9:00 a.m. |

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|  |  | **Acting Reeve:** |
| **1/22** |  | **Loveridge:** That Councillor Jay Wirth be appointed as Acting Reeve for this meeting.  |
|  |  | **Carried.** |
|  |  |  |
|  |  | **Minutes:** |
| **2/22** |  | **Waldbauer:** That the minutes of the Regular Meeting of Council held December 15, 2021 and the Special Meeting of Council held December 20, 2021 be approved as presented. |
|  |  |  **Carried.** |
|  |  |  |
|  |  | **Financial Reports:** |
| **3/22** |  | **Krupski:** That the Statement of Financial Activities and the bank reconciliation for the month of December 2021 be accepted as presented. |
|  |  |  **Carried.** |
|  |  |  |
|  |  | **Accounts:** |
| **4/22** |  | **Hauser:** That the accounts in the amount of $326,879.68 as indicated on the list attached hereto and forming part of these minutes be approved for payment. |
|  |  | **Carried.** |
|  |  |  |
|  |  | **Councillor and Foreman Reports:** |
| **5/22** |  | **Loveridge:** That the verbal reports given by each Division Councillor and Foreman Brad Schick regarding snow removal and routes be accepted as presented. |
|  |  | **Carried.** |
|  |  |  |
|  |  | **Unfinished & New Business:** |
|  |  |  |
|  |  | Application for Acting Administrator Permit |
| **6/22** |  | **Waldbauer:** That the Council for the R.M. of McLeod No. 185 submit the Application for Permit for Acting Administrator Chantelle Ottenbreit to the Rural Board of Examiners as presented by Administrator Mentor Kali Tourney with an application fee of $200.00. |
|  |  | **Carried.** |
|  |  |  |
|  |  | Administrator Conditions of Employment |
| **7/22** |  | **Krupski:** That as a condition of employment Acting Administrator Chantelle Ottenbreit receive one additional week of holidays for a total of four weeks and further that tuition for the required five courses under the Certificate in Local Government Administration program through the University of Regina be reimbursed in full upon proof of completion of each course submitted to Council and further that 50% of tuition costs reimbursed shall be payable back to the municipality should Chantelle cease employment before January 10, 2025. |
|  |  | **Carried.** |
|  |  |  |
|  |  | Office Hours |
| **8/22** |  | **Hauser:** That effective January 25, 2022 the municipal office hours shall be 9:00 a.m. through to 4:00 p.m., including over the noon-hour, Tuesday to Friday with the Administrator to be available in office either 8:00 a.m. to 4:00 p.m. or 9:00 a.m. to 5:00 p.m.. |
|  |  | **Carried.** |
|  |  | RMAA Workshop |
| **9/22** |  | **Loveridge:** That Council authorizes Acting Administrator Chantelle Ottenbreit to attend the RMAA Spring Workshop in Melville, SK on Feb. 16, 2022 with a registration fee of $150.00. |
|  |  | **Carried.** |
|  |  |  |
|  |  | MuniSoft Webinars |
| **10/22** |  | **Waldbauer:** That Council authorizes Acting Administrator Chantelle Ottenbreit to attend any necessary training webinars offered through MuniSoft with registration fees to be paid for by the municipality. |
|  |  | **Carried.** |
|  |  |  |
|  |  | 2022 Meeting Dates |
| **11/22** |  | **Krupski:** That Council approve the Regular Schedule of Meetings as presented by the Acting Administrator in accordance with subsection 6.3 of The Council Procedures Bylaw.  |
|  |  | **Carried.** |
|  |  |  |
|  |  | Fidelity Bond |
| **12/22** |  | **Hauser:** That pursuant to Section 113 of *The Municipalities Act*, the Fidelity Bond provided through the Saskatchewan Association of Rural Municipalities providing Fifty Thousand Dollars ($50,000.00) coverage for the Administration be accepted as presented. |
|  |  | **Carried.** |
|  |  |  |
|  |  | Workers’ Compensation Board – Elected Officials |
| **13/22** |  | **Loveridge:** That for the year 2022 the Reeve and each Council Member be insured under *The Workers’ Compensation Act* at the rate of Thirty-Eight Thousand, Four Hundred and Forty-Two Dollars ($38,442.00) per elected official. |
|  |  | **Carried.** |
|  |  |  |
|  |  | Council Remuneration |
| **14/22** |  | **Waldbauer:** That the rate of Council Remuneration be set for the year 2022 as follows:

|  |  |  |
| --- | --- | --- |
|  | Council Meetings | $250.00/meeting |
|  | Reeve Office Supervision | $250.00/day |
|  | Convention | $250.00/day |
|  | Supervision | $250.00/day |
|  | Mileage | $0.50/km |
|  | Meal Reimbursement | $50.00/day (receipts required) |
|  | Half Day Rate | $125.00 (2.5 hours) |

 |
|  |  | **Carried.** |
|  |  |  |
|  |  | Employee Mileage |
| **15/22** |  | **Krupski:** That the employee milage rate be set at $0.50/km for the year 2022. |
|  |  | **Carried.** |
|  |  |  |
|  |  | 2022 Appointments  |
| **16/22** |  | **Hauser:** That the Council for the R.M. of McLeod No. 185 approve the 2022 committee appointments and non-council appointments as shown on Schedule A attached hereto and forming part of these minutes. |
|  |  | **Carried.** |
|  |  |  |
|  |  | 2022 Elections - Remuneration |
| **17/22** |  | **Loveridge:** That remuneration for Election Officials for the year 2022 be set as follows:

|  |  |  |
| --- | --- | --- |
|  | Returning Officer | $350.00/day |
|  | Deputy Returning Officer | $275.00/day |
|  | Poll Clerk | $200.00/day |
|  | Poll Clerk – Advance Poll | $25.00/hour |
|  | Two meals shall be provided to each election worker on election day |

 |
|  |  | **Carried.** |
|  |  |  |
|  |  | 2022 Elections – Polling Places |
| **18/22** |  | **Waldbauer:** That the polling places for Municipal Elections for the year 2022 shall be the Municipal Office located at 104 Main St, Neudorf, SK. For Divisions 1, 2, 3, 4, 5, and 6.  |
|  |  | **Carried.** |
|  |  |  |
|  |  | Office Fee Schedule |
| **19/22** |  | **Krupski:** That the rates for general office services for the year 2022 be set as follows:

|  |  |  |
| --- | --- | --- |
|  | RM Maps | $15.00 |
|  | Photocopies | $0.50/page |
|  | Minutes of Council Meetings | $25.00/meeting or $125.00/year |
|  | Rat Poison | each landowner shall receive at no cost, two boxes of Ratak |

 |
|  |  | **Carried.** |
|  |  |  |
|  |  | Custom Work Rates |
| **20/22** |  | **Hauser:** That rates for providing custom work for the year 2022 be set as follows:

|  |  |  |
| --- | --- | --- |
|  | Motor Grader (ratepayers or other government bodies) | $150.00/hour; one half hour minimum charge |
|  | Motor Grader (non-ratepayers) | $300.00/hours; one half hour minimum charge |
|  | Small Payloader (ratepayers) | $120.00/hour; one half hour minimum charge |
|  | Small Payloader (non-ratepayers) | $200.00/hour; one half hour minimum charge |
|  | Large Payloader (ratepayers) | $150.00/hour; one half hour minimum charge |
|  | Large Payloader (non-ratepayers) | $300.00/hour; one half hour minimum charge |
|  | End Dump Truck & Trailer (ratepayers) | $120.00/hour; one half hour minimum charge |
|  | End Dump Truck & Trailer (non-ratepayers) | $200.00/hour; one half hour minimum charge |
|  | Grass Cutting & Snow Removal on Lanes | $120.00/hour; minimum charge of $75.00 |
|  | Lane Grading | All ratepayers shall receive two free lane gradings per year |
|  | Request Process | All requests for custom work shall be submitted in writing and approval for scheduling shall be at the Foreman’s direction after municipal work has been completed. |

 |
|  |  | **Carried.** |
|  |  |  |
|  |  | Beaver Control Program |
| **21/22** |  | **Loveridge:** That the Municipality pay $15.00 per tail for the collection of beaver tails (within R.M. boundaries) for individuals without a trapper’s license and $30.00 per tail for the collection of beaver tails (within R.M. Boundaries) for individuals with a trapper’s license and further that the Municipality applies for the grant under the Beaver Control Program for the year 2022. |
|  |  | **Carried.** |
|  |  |  |
|  |  | Saskatchewan Lotteries Grant  |
| **22/22** |  | **Waldbauer:** That for the purpose of the Saskatchewan Lotteries Community Grant Program the R.M. of McLeod No. 185 allocate its per capita amount to the Town of Neudorf (2/3 share) and the Town of Lemberg (1/3 share) for the year 2023-2024.  |
|  |  | **Carried.** |
|  |  |  |
|  |  | Saskatchewan Public Safety Agency – Amending Agreement No. 1 |
| **23/22** |  | **Hauser:** That Councillor Jay Wirth be authorized to sign the Amending Agreement No. 1 with the Saskatchewan Public Safety Agency for emergency dispatch services. |
|  |  | **Carried.** |
|  |  |  |
|  |  | Lemberg Fire Department |
| **24/22** |  | **Loveridge:** That the request for funding from the Lemberg Fire Department be tabled until a formal request is received. |
|  |  | **Carried.** |
|  |  |  |
|  |  | Town of Lemberg |
| **25/22** |  | **Waldbauer:** That Councillor Michael Loveridge be authorized to contact Dana Levergne advising the municipality has received complaints regarding her dogs running at large and requesting that the animals be confined to her property and not allowed to run at large. |
|  |  | **Carried.** |
|  |  |  |
|  |  | *Councillor Dean Krupski left the Council Chambers and did not return (11:57 A.M).* |
|  |  |  |
|  |  | **Correspondence:** |
| **26/22** |  | **Hauser:** That the following correspondence having been read now be filed: 1. East Central Transportation Planning Committee – 2022 Annual General Meeting
2. RCMP – Q3 Stats
3. Hudson Bay Route Association – 2022 Membership Request
4. Saskatchewan Association of Rural Municipalities (SARM) – 2022 Annual Convention
 |
|  |  | **Carried.** |
|  |  |  |
|  |  | **Adjournment** |
| **27/22** |  | **Waldbauer:** That this meeting adjourn (12: 14 p.m.) |
|  |  | **Carried.** |
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|  |  | Reeve Acting Administrator  |