

**Minutes of the Regular Meeting of the Council of the Rural Municipality of McLeod No. 185**

**Held the 21<sup>st</sup> day of November 2023**

**In the Municipal Office at 102 Main St., Neudorf, Saskatchewan**

**Present:**

Reeve-	Clifford Allen
Councillor Division 1-	Andrew Waldbauer
Councillor Division 2-	Jay Wirth
Councillor Division 3 -	Dean Krupski
Councillor Division 5-	Erik Ligtenberg
Councillor Division 6-	Phil Lingelbach
Administrator -	Chantelle Ottenbreit
Manager of Public Works-	Jared Ottenbreit

**Absent:**

Councillor Division 4-	Trevor Hauser
Councillor Division 6-	Phil Lingelbach

**Call to Order:**

A quorum being present, Reeve Clifford Allen called the meeting to order at 8:32 A.M.

**Minutes:**

**188/23** **Waldbauer:** That the minutes of the Regular Meeting of Council held October 11, 2023 be approved as presented. **Carried.**

**Financial Reports:**

**189/23** **Wirth:** That the Statement of Financial Activities and the bank reconciliation for the month of October 2023 be accepted as presented. **Carried.**

**Accounts:**

**190/23** **Krupski:** That the accounts in the amount of \$92,255.09 as indicated on the list attached hereto and forming part of these minutes be approved for payment. **Carried.**

**Unfinished & New Business:**

**Union Negotiation Committee**

**191/23** **Ligtenberg:** That the Union Negotiation Committee will be comprised of Councillors Phil Lingelbach, Jay Wirth, Dean Krupski, and Administrator Chantelle Ottenbreit. **Carried.**

**Municipal Revenue Sharing**

**192/23** **Waldbauer:** That the Council for the R.M. of McLeod confirms the municipality meets the following eligibility criteria to receive the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw (Bylaw 5-2022);
- Adoption of an Employee Code of Conduct (Bylaw No. 4/2020); and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and

That the Administrator be authorized to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. **Carried.**

**Cheque to Void**

**193/23** **Wirth:** That the Administrator be authorized to void cheque No. 104 for \$2247.31 to South Country Equipment Ltd. as payment has been made directly to John Deere Financial. **Carried.**

- 194/23** Approach Permit Application  
**Krupski:** That the approach permit application for Customer No. 63 be approved as submitted.  
**Carried.**
- 195/23** Notice of Violation  
**Wirth:** That Customer No. 574 is to be served with a Notice of Violation and Fined accordingly for contravening Bylaw 1/2022 (3).  
**LOST**
- 196/23** Tabling of Notice of Violation  
**Allen:** That the decision to serve Customer No. 574 with a Notice of Violation and accompanying fine be tabled until the December Meeting.  
**Carried.**
- 197/23** Bush Removal Request  
**Wirth:** To accept the bush clearing request from Customer No. 550 as per submission dated November 19, 2023 subject to inspection and approval from Councillor Lingelbach prior to the commencement of any work.  
**Carried.**
- 198/23** Closed Session:  
**Waldbauer:** That meeting enter into closed session at 10:15 a.m. as per Section 120 of *The Municipalities Act* to discuss strategic planning.  
**Carried.**
- Present: Councilors Andrew Waldbauer, Jay Wirth, Dean Krupski, Erik Ligtenberg, Reeve Clifford Allen and Administrator Chantelle Ottenbreit.
- 199/23** Open Session:  
**Ligtenberg:** That the meeting reconvene into open session at 10:30 a.m.  
**Carried.**
- Delegation:  
10:35 a.m.- Aaron Golly, Gravel Discussion
- 200/23** Council Remuneration  
**Waldbauer:** That the rate of Council Remuneration be set for the year 2024 as follows:
- |                          |                      |
|--------------------------|----------------------|
| Council Meetings         | \$250.00/meeting     |
| Reeve Office Supervision | \$250.00/day         |
| Convention               | \$250.00/day         |
| Supervision              | \$250.00/day         |
| Mileage                  | \$0.68/km            |
| Meal Reimbursement       | \$50.00/day          |
| Half Day Rate            | \$125.00 (2.5 hours) |
| Hourly Rate              | \$37.50/hr           |
- Carried.**
- 201/23** Council and Employee Mileage  
**Wirth:** That the Council and Employee mileage rate be set at \$0.68/km for the year 2024.  
**Carried.**
- 202/23** Employee Gift Card  
**Krupski:** That the Municipality purchases a \$100.00 Co-Op gift card for Employee No. 28 as a supportive gesture.  
**Carried.**
- 203/23** 2023-2024 Committees and Appointments  
**Krupski:** That the Council for the R.M. of McLeod No. 185 approve the 2023-2024 committee appointments and non-council appointments as shown on Schedule A attached hereto and forming part of these minutes.  
**Carried.**
- 204/23** Administration Report  
**Ligtenberg:** That the written report submitted by Administrator Chantelle Ottenbreit, be accepted as presented.  
**Carried.**

Public Works Report

**205/23 Waldbauer:** That the verbal report given by the Manager of Public Works be accepted as presented.

**Carried.**

Correspondence

**206/23 Wirth:** That the following correspondence having been read now be filed:

- a) Quarterly Update-RCMP
- b) Community Engagement Session-Saskatchewan Health Authority

**Carried.**

Adjournment

**207/23 Waldbauer:** That this meeting adjourn 1:43 p.m.

**Carried.**

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Reeve

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Administrator