

Minutes of the Regular Meeting of the Council of the Rural Municipality of McLeod No. 185

Held the 14th day of February, 2024

In the Municipal Office at 102 Main St., Neudorf, Saskatchewan

Present:

Reeve-	Clifford Allen
Councillor Division 1-	Andrew Waldbauer
Councillor Division 2-	Jay Wirth
Councillor Division 4-	Trevor Hauser
Councillor Division 5-	Erik Ligtenberg
Councillor Division 6-	Phil Lingelbach
Administrator -	Chantelle Ottenbreit
Manager of Public Works-	Jared Ottenbreit

Absent:

Councillor Division 3-	Dean Krupski
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Call to Order:

A quorum being present, Reeve Allen called the meeting to order at 8:33 A.M.

Minutes:

17/24 **Waldbauer:** That the minutes of the Regular Meeting of Council held January 17, 2024 be approved as presented. **Carried.**

Financial Reports:

18/24 **Wirth:** That the Statement of Financial Activities and the bank reconciliation for the month of January 2024 be accepted as presented. **Carried.**

Accounts:

19/24 **Hauser:** That the accounts in the amount of \$49,487.34 as indicated on the list attached hereto and forming part of these minutes be approved for payment **Carried.**

Unfinished & New Business:

Cheque to Void

20/24 **Ligtenberg:** That cheque # 196 payable to Jay Wirth in the amount of \$573.10 for reimbursement for Christmas Party expenses be voided due to an error in the amount, and further that a new cheque payable to Jay Wirth in the amount of \$332.41 be issued. **Carried.**

Sask Lotteries Grant Allocation

21/24 **Waldbauer:** That the allocation of funds for the Sask Lotteries Grant be split equally between Neudorf and Lemberg. **Carried.**

Loraas Road Ban

22/24 **Wirth:** That the Administrator be authorized to sign the Loraas Road Ban Letter, allowing collection to continue during the spring road ban period. **Carried.**

March Council Meeting

23/24 **Hauser:** That the March Council Meeting regularly scheduled for March 13th be changed to March 20th due to the annual SARM Convention. **Carried.**

Council Chamber Chairs

24/24 **Ligtenberg:** That the municipality accepts the quote for the purchase of 8 new council chairs and one new office chair from Source Office Furniture, at a price of \$259.00 per chair plus assembly and delivery. **Carried.**

- 25/24** Closed Session:
Lingelbach: That meeting enter into closed session at 10:54 a.m. as per Section 120 of *The Municipalities Act* to discuss human resources.
Carried.
- Present: Reeve Cliff Allen, Councilors Andrew Waldbauer, Jay Wirth, Trevor Hauser, Erik Ligtenberg, Phil Lingelbach, Manager of Public Works Jared Ottenbreit and Administrator Chantelle Ottenbreit.
- 26/24** Open Session:
Waldbauer: That the meeting reconvene into open session at 11:06 a.m.
Carried.
- 27/24** Spring Hiring
Wirth: That the Municipality advertises for a Seasonal Truck Driver, to start in the Spring at the discretion of the Manager of Public Works.
Carried.
- 28/24** Council and Reeve Reports
Hauser: That the verbal reports submitted by Council and Reeve Allen be accepted as presented.
Carried.
- 29/24** Administration Report
Ligtenberg: That the written report presented by Administrator Chantelle Ottenbreit be accepted as presented.
Carried.
- Manager of Public Works, Jared Ottenbreit, left the meeting at 12:10 p.m.*
- 31/24** Closed Session
Lingelbach: That meeting enter into closed session at 12:12 p.m. as per Section 120 of *The Municipalities Act* to discuss human resources.
Carried.
- Present: Reeve Cliff Allen, Councilors Andrew Waldbauer, Jay Wirth, Trevor Hauser, Erik Ligtenberg, Phil Lingelbach, and Administrator Chantelle Ottenbreit.
- 32/24** Open Session:
Waldbauer: That the meeting reconvene into open session at 12:30 p.m.
Carried.
- 33/24** Wage Increase
Wirth: That effective February 14th, 2024, Manager of Public Works Jared Ottenbreit's wage be increased to \$90,000 annually.
Carried.
- 34/24** Closed Session
Hauser: That meeting enter into closed session at 12:35 p.m. as per Section 120 of *The Municipalities Act* to discuss human resources.
Carried.
- Present: Reeve Cliff Allen, Councilors Andrew Waldbauer, Jay Wirth, Trevor Hauser, Erik Ligtenberg, and Phil Lingelbach.
- 35/24** Open Session:
Ligtenberg: That the meeting reconvene into open session at 12:45 p.m.
Carried.
- 36/24** Wage Increase
Lingelbach: That effective February 14th, 2024, Administrator Chantelle Ottenbreit's wage be increased to \$75,000 annually.
Carried.
- 37/24** Municipal Approval-SLGA Permit
Waldbauer: That the Administrator be authorized to write a letter to the Sask. Liquor and Gaming Authority approving the annual liquor permit for Rustic Acres Resort.
Carried.

- 38/24** Development Permit
Wirth: That the Administrator be authorized to apply for a development permit at the RM of Stanley for the purpose of gravel development with an application cost of \$500.
Carried.
- 39/24** HELP Tree Program-Expression of Interest
Wirth: That the Municipality proposes the following Expression of Interest for the HELP Tree Program:
 Our Municipality recognizes the central role trees play in wind and snow protection, carbon sequestration, oxygen production, and habitat development, and is interested in our rural residents' participation in HELP International 's proposed Free Tree/Tree Mulch/Drip Irrigation materials program under the federal government's Two Billion Tree Initiative.
 Our region is considered semi-arid by international rainfall standards. The addition of plastic mulch and drop irrigation would greatly heighten the success in establishing trees and lessen the maintenance burden on landowners. Drip Irrigation for tree installations is understood as an important water conservation technology that helps preserve limited dugout and well water supplies for humans and livestock.
Carried.
- 40/24** Provincial Disaster Assistance Program Training
Hauser: That the Administrator and the Manager of Public Works be authorized to attend the free one-day PDAP Training to be held in Yorkton, SK. on February 29, 2024 with mileage and meals to be paid by the Municipality.
Carried.
- 30/24** SARM Convention
Ligtenberg: That all members of Council, Manager of Public Works Jared Ottenbreit and Administrator Chantelle Ottenbreit be authorized to attend the SARM Annual Convention in Regina SK. March 13-15, 2024, with hotel rooms, mileage and meals paid for by the Municipality.
Carried.
- 31/24** Correspondence
Lingelbach: That the following correspondence having been read now be filed:
 a) Weather Innovations - Saskatchewan Weather Station Expansion
 b) SaskPower-Proposed Road Construction Request
 c) SaskTel-Proposed Road Construction Request
 d) Water Security Agency-Copy of Recommendation of Request for Assistance
Carried.
- 32/24** Adjournment
Waldbauer: That this meeting adjourn 1:13 p.m.
Carried.

 Reeve

 Administrator