

**Minutes of the Regular Meeting of the Council of the Rural Municipality of McLeod No. 185**

**Held the 10th day of December, 2025**

**In the Municipal Office at 102 Main St., Neudorf, Saskatchewan**

**Present:**

Reeve-	Trevor Hauser
Councillor Division 1-	Andrew Waldbauer
Councillor Division 2-	Jay Wirth
Councillor Division 3-	Dean Krupski
Councillor Division 4-	Tyler Schutz
Councillor Division 5-	Chad Hollinger
Councillor Division 6-	Phil Lingelbach
Administrator -	Chantelle Ottenbreit
Manager of Public Works-	

**Call to Order:**

A quorum being present, Reeve Hauser called the meeting to order at 8:30 A.M.

**Minutes:**

**211/25 Waldbauer:** That the minutes of the Regular Meeting of Council on November 12<sup>th</sup>, 2025 be approved as presented.

**Carried.**

*Councillor Chad Hollinger entered the Chambers at 8:35 A.M.*

**Financial Reports:**

**212/25 Wirth:** That the Statement of Financial Activities and the bank reconciliation for the month of November 2025 be accepted as presented.

**Carried.**

**Accounts**

**213/25 Krupski:** That the accounts in the amount of \$234,652.16 as indicated on the list attached hereto and forming part of these minutes be approved for payment.

**Carried.**

**Unfinished & New Business:**

**Municipal Revenue Sharing:**

**214/25 Schutz:** That the Council for the R.M. of McLeod confirms the municipality meets the following eligibility criteria to receive the Municipal Revenue Sharing Grant:

- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw (Bylaw 5-2022);
- Adoption of an Employee Code of Conduct (Bylaw No. 4/202; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required; and

That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and

That the Administrator be authorized to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

**Carried.**

**SARM Insurance**

**215/25 Hollinger:** That the municipality continues to participate in SARM Excess Liability Insurance, SARM Liability Self-Insurance, and SARM Property Self-Insurance and further that Council acknowledges that Fidelity Bond Self Insurance is required as per Section 113 of *The Municipalities Act*, therefore will renew the coverage at the same rate as 2025.

**Carried.**

**SARM Benefits**

**216/25 Lingelbach:** That the municipality continue to participate in the SARM Benefits Plan for the 2026 with Level 2 Extended Health Care and Level 3 Dental Coverage, Short-Term Disability Benefits, Long-

Term Disability Benefits, Group Life Insurance Benefits, and Group Coverage for Elected and Appointed Officials to thirty thousand dollars (\$30,000).

**Carried.**

Audit Letter of Engagement

**217/25 Waldbauer:** That the municipality appoint Prairie Strong Chartered Professional Accountants as Auditors for 2026 and authorize Reeve Hauser to sign the Letter of Engagement.

**Carried.**

Council Indemnity

**218/25 Wirth:** That Council Indemnity rates do not change from the rates put in place effective January 1, 2024, which were as follows:

Council Meetings	\$250.00/meeting
Reeve Office Supervision	\$250.00/day
Convention	\$250.00/day
Supervision	\$250.00/day
Mileage	\$0.68/km
Meal Reimbursement	\$50.00/day
Half Day Rate	\$125.00 (2.5 hours)
Hourly Rate	\$37.50/hr

**Carried.**

Signing Authorities

**219/25 Lingelbach:** That the signing authorities for 2026 continue to be Reeve Trevor Hauser, Councillors Andrew Waldbauer and Jay Wirth, and Administrator Chantelle Ottenbreit.

**Carried.**

Custom Work

**220/25 Schutz:** That the custom work charges established for 2025 remain for 2026 and are as follows, including the operator, and further that the municipality reserves the right to refuse custom work requests:

1. Motor Grader (Rate Payer or Government Body) -\$200 per hour, 1 hour minimum charge
2. Motor Grader (Non-Rate Payer) -\$300 per hour, 1 hour minimum charge
3. Pay Loader (Rate Payer) -\$150 per hour, 1 hour minimum charge
4. Pay Loader (Non-Rate Payer) -\$300 per hour, 1 hour minimum charge
5. Grass Cutting and Snow Removal on Lanes-\$200 per hour, one hour minimum charge

**Carried.**

2025-2026 Committees and Appointments

**221/25 Hollinger:** That the Council for the R.M. of McLeod No. 185 approve the 2025-2026 committee appointments and non-council appointments as shown on Schedule A attached hereto and forming part of these minutes.

**Carried.**

Council/Employee Mileage

**222/25 Lingelbach:** That the employee and council mileage rate stay at \$.68/km.

**Carried.**

Board of Revision Board

**223/25 Waldbauer:** That pursuant to Subsection 220(1) of the RM of McLeod appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026 through to December 31, 2026; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadovorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

**Carried.**

Board of Revision-Secretary

**224/25 Wirth:** That pursuant to Section 221(1) of *The Municipalities Act* the RM of McLeod appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026 through to December 31, 2026, with remuneration as set out in Western

Municipal Consulting Ltd. Fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purpose of any hearing.

**Carried.**

Development Appeals Board-Board

- 225/25** **Krupski:** That pursuant to Subsection 214(1) of *The Planning and Development Act, 2007*, the RM of McLeod appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026 through to December 31, 2026; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

**Carried.**

Development Appeals Board-Secretary

- 226/25** **Schutz:** That pursuant to Subsection 216(3)(a) of *The Planning and Development Act, 2007*, the RM of McLeod appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026, through to December 31, 2026, with remuneration as set out in Western Municipal Consulting Ltd. Fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purpose of any hearing.

**Carried.**

Year-End Invoices

- 227/25** **Lingelbach:** That the Administrator be authorized to pay all budgeted invoices for 2025 year end.

**Carried.**

Custom Mowing

- 228/25** **Schutz:** That the municipality contracts Silver Dirtworks Inc. to mow south of the 22 highway, fence to fence, towards the end of July, and therefore taking advantage of the 2025 price of \$195.00 per hour.

**Carried.**

Neudorf Fire Department Letter

- 229/25** **Krupski:** That Council acknowledges the letter sent by the Neudorf Fire Department, and further that the Administrator reply by stating that it is not the duty of the municipality to enforce potential conflicts of interest, rather that the responsibility lies with each individual councillor.

**Carried Unanimously.**

*Councillor Chad Hollinger left the Chambers at 10:44 A.M.*

Town Of Lemberg Invoicing – E 20-20-09 W2

- 230/25** **Lingelbach:** That the Town of Lemberg be invoiced from May 1, 2025 to December 31, 2025 custom rates for grading due to the loss of the Clearing the Path grant and further that invoicing for snow removal, grading, and gravel will be invoiced monthly until a new agreement is reached regarding maintenance of the road.

**Carried.**

Date Change-January Council Meeting

- 231/25** **Waldbauer:** That the regularly scheduled Council Meeting for the month of January 2026 be changed to January 16<sup>th</sup>, 2026 due to scheduling conflicts.

**Carried.**

Employee Christmas Gifts

- 232/25** **Schutz:** That the municipality purchases \$250 Co-Op gift cards for employees as a Christmas gift.

**Carried.**

SaskEnergy Approval

**233/25 Lingelbach:** That the municipality approves the revised route of the natural gas pipe proposed by SaskEnergy for the Peepeekisis Funeral Home and the boring of municipal roads and authorizes the administrator to sign the approval.

**Carried.**

Bush Push Application Amendment Request

**234/25 Lingelbach:** That the bush push application approved for ratepayer #773 at the November 12<sup>th</sup> council meeting be amended to include removal of trees on the SW 07-21-09 W2 and further that the appropriate application has been submitted for this request.

**Carried.**

Correspondence

**235/25 Waldbauer:** That the following correspondence having been read now be filed:

- a) 2025 Municipal Hail Summary for the RM of McLeod
- b) Highway 10 Construction Update

**Carried.**

Canada Summer Jobs Program

**236/25 Wirth:** That the municipality apply for the Canada Summer Jobs Grant, to hire one student at minimum wage to work in the maintenance department.

**Carried.**

Administration Report

**237/25 Krupski:** That the written report submitted by Administrator Chantelle Ottenbreit be accepted as presented.

**Carried.**

Council and Reeve Reports

**238/25 Schutz:** That the verbal reports submitted by Council and Reeve Hauser be accepted as presented.

**Carried.**

Overtime or Time in Lieu

**239/25 Lingelbach:** That employees be granted their choice of overtime or time in lieu for working an extra 1-2 hours per day for the period that gravel is being custom hauled to the stockpile and employees are required to haul and push up the stockpile site.

**Carried.**

**240/25 Waldbauer:** That this meeting adjourn 1:09 P.M.

**Carried.**

\_\_\_\_\_  
Reeve

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Administrator